

**FOR OFFICE USE ONLY**

Application #: \_\_\_\_\_

Date Received: \_\_\_\_\_

**City of Wasco**  
**Conditional Use Permit Application**

PLEASE NOTE: INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

**PROPERTY OWNER AND APPLICANT INFORMATION**

Applicant Name \_\_\_\_\_

Phone \_\_\_\_\_

Address \_\_\_\_\_

Mailing Address (if different) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email \_\_\_\_\_

Property Owner \_\_\_\_\_

Phone \_\_\_\_\_

Address \_\_\_\_\_

Mailing Address (if different) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email \_\_\_\_\_

**PROPERTY DESCRIPTION**

Location (address, intersection, general area): \_\_\_\_\_

\_\_\_\_\_

Map # \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_ Section \_\_\_\_\_

Tax Lot(s) \_\_\_\_\_

Subdivision Name \_\_\_\_\_ Block \_\_\_\_\_

Lot(s)# \_\_\_\_\_ Zoning \_\_\_\_\_

Present Land Use \_\_\_\_\_

**SPECIFIC REQUEST:**      New Construction              Alteration              Change of Use

Please describe the proposal in detail:

---

---

---

---

---

---

*A variance may be granted only in the event that all of the following circumstances exist:*

**Describe in detail** how the proposal will be consistent with the Comprehensive Plan and the objectives of the Zoning Ordinance and other applicable policies of the City.

---

---

---

---

---

---

**Describe in detail** how taking into account location, size, design and operation characteristics, the proposal will have minimal adverse impact on the (a) livability, (b) value, and (c) appropriate development of abutting properties and the surrounding area compared to the impact of development that is permitted outright.

---

---

---

---

---

---

**Describe in detail** how the location and design of the site and structures for the proposal will be as attractive as the nature of the use and its setting warrants.

---

---

---

---

---

---

**Describe in detail** how the proposal will preserve assets of particular interest to the community.

---

---

---

---

---

---

**Describe in detail** how the applicant has a bona fide intent and capability to develop and use the land as proposed and has some appropriate purpose for submitting the proposal, and is not motivated solely by such purposes as the alteration of property values for speculative purposes.

---

---

---

---

---

---

**TO COMPLETE THIS APPLICATION,  
PLEASE SUBMIT THE FOLLOWING:**

Complete application: *signed by the property owner and the applicant*

Application fee

Proof of ownership

Letter of authorization signed by property owner (if an agent)

Building permit application

Photos/elevation drawings of proposed structure

Height of proposed structure

Flood elevation certificate (if located in floodplain)

ODOT access permits (if applicable)

Site plan – showing location, intent, and design of a project. A professional or novice sketch of the project must include but is not limited to:

Position on the lot

Lot dimensions

Setbacks

Proposed structures

Existing structures

Existing easements

Existing fences/height

Proposed fences/height

Street names accessing lot

Driveway location

Off-street parking

Utilities

Flood plain (if applicable)

Cut/fill (if applicable)

**By signing this application, the undersigned certifies that he/she has read and understands the submittal requirements stated above. Please note: if the applicant makes a misstatement of fact on the application regarding ownership, authority to submit the application, acreage, or any other fact material relied upon in making a decision the City Recorder may upon notice to the applicant and subject to an applicant's right to a hearing declare the application void.**

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature

Property Owner : \_\_\_\_\_ Date: \_\_\_\_\_  
Signature

**Please note: additional information may be required by the City prior to the application being deemed complete.**